Critical Incident Debrief Programme:

Response Flow Chart

During Patrol Hours:

Patrol: Deals with incident as per training and resources

SurfCom: Coordinates Resources

e.g. – Ambulance, Helicopter, Police

Branch Duty Officer: Attends Scene

*If unable to attend, The Duty Officer will send an appropriate representative (BDOL, Club Captain) to attend and conduct session

After Hours Response:

13SURF: Advised of Critical Incident and coordinates response

Call out teams / Services: Respond as required

Duty Officer: Attends Scene

*If unable to attend, The Duty Officer will send an appropriate Branch representative to attend and conduct session

SurfCom / 13SURF contacts:

- Branch Duty Officer
- Support Organisations
- Local SLS Clubs

Branch Duty Officer:

Follows Step 1 – 5 for Critical Incident Debrief:

1 - Provides Operational Debrief for all involved

Record: Who, When, Where, Why details via template (Operational Debrief Log)

2- Decided whether an emotive debrief is needed.
YES: Continue to step 3
No: Move to step 5

3 – Emails SLSNSW Lifesaving Officer the names of all members involved within 12 hours of incident

Email: lifesaving@surflifesaving.com.au

4 – Runs Emotive Debrief for all involved

If deemed necessary follow up with SLSNSW Lifesaving Officer to arrange counselling

5 – Ensures all paper work is completed:

* Operational Debrief Log
*Emotive Debrief Log (if applicable)
*Copy of patrol Log
* Copy of Incident Report Log
* Witness Statement Forms (if applicable)

All paperwork needs to be handed into Branch Director of Lifesaving within 48 – 72hrs after incident

DUTY OFFICER
SERVICE RESPONCE